



# Ganesh College of Engineering

Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.

Phone: 0427-2211212

Email: principal@ganeshenggcollege.org

## CIRCULAR

DATE: 17.07.2017

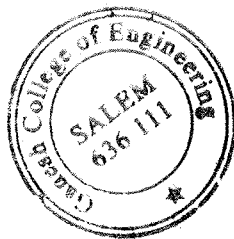
### STAFF COUNSELLING MEETING

It is proposed to conduct the meeting for current academic year 2017-2018 (odd semester) on 17.07.2017 at 2.00 pm in seminar Hall. The committee members are requested to attend the meeting

#### Agenda

- University statutes and ordinances
- appoints the secretary

*K.E.A.R.*  
Co-Ordinator



*[Signature]*  
Principal

**PRINCIPAL**  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.





# Ganesh College of Engineering

Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.

Phone: 0427-2211212

Email: principal@ganeshenggcollege.org

Name of the Committee : Staff Counselling Meeting  
Academic Year : 2017-2018  
Meeting No : 1  
Date & Time : 17.07.2017 & 2.00 pm  
Venue : Seminar Hall

## MINUTES OF THE MEETING

The staff council meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. MR. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. MR. S.SIVAKUMAR
5. MR. M.RAMKUMAR
6. MR. A.GOWRISHANKAR
7. MRS T.PRIYA

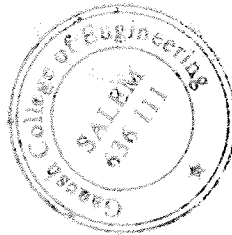



List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	K.K.A.R.
2.	DR. K.ARUMUGAM	DR. K. A. A.
3.	DR.V.VENUGOPAL	V.V.
4.	MR. S.SIVAKUMAR	S. Sivakumar
5.	MR. M.RAMKUMAR	M.R.
6.	MS. A.GOWRISHANKAR	A.G.
7.	MRS T.PRIYA	T. Priya

The minutes of the meeting are as follows:

1. The staff Counselling will be made up of every member of the teaching staff. The librarian, and the director of physical education.
2. Subject to the guidelines of the Act, the statute's, and the University's ordinances, the principal will serve as principal – in – counselling for decisions that the staff counselling is required to make.
3. The principal will serve as an official the staff counselling Head.
4. The counselling appoints the Secretary, who holds office for one year, No one may hold the position of secretary for more than two successive terms, but, the secretary may run for reelection a second time.



  
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## CIRCULAR

DATE: 16.10.2017

### STAFF COUNSELLING MEETING


It is proposed to conduct the meeting for current academic year 2017-2018 (odd semester) on 16.10.2017 at 2.00 pm in seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- Time – table
- Organizing extracurricular activities

  
Co – Ordinator



  
**Principal**  
**PRINCIPAL**  
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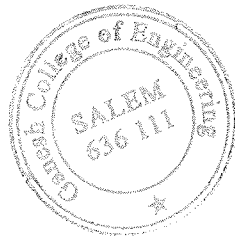
Name of the Committee : Staff counselling Meeting  
Academic Year : 2017-2018  
Meeting No : 2  
Date & Time : 16.10.2017 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**








The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. MR. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. MR. S.SIVAKUMAR
5. MR. M.RAMKUMAR
6. MR. A.GOWRISHANKAR
7. MRS T.PRIYA



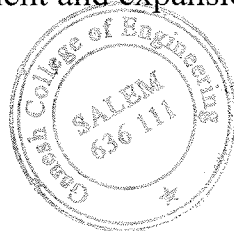
List of committee members participated:

	Name	Signature
1.	MR. DR.M.SELVAM	
2.	DR. I.ANGU	
3.	DR.P.KAVITHA	
4.	MR. S.SIVAKUMAR	
5.	MR. M.RAMKUMAR	
6.	MS. A.GOWRISHANKAR	
7.	MRS T.PRIYA	

1. The staff counselling shall decide on the following issues, subject to the provisions of the Act,

The statutes, and the University's ordinance.

- i) Preparation of college time – table
  - ii) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
  - iii) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
  - iv) In consultation with the department in charge. Establish guidelines for obtaining library books and laboratory equipment. Organizing admission of student.
2. Subject to the provisions of the Act, the statutes and the ordinances of the University, the staff counselling shall make recommendations ordinances of the following matters.
    - i) Formulation of recommendations on introduction of new teaching posts in the department and expansion of the existing departments

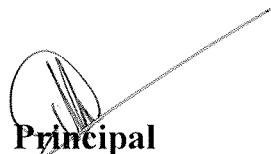




- ii) Formulation of admission policy within the framework of the policy laid down by the university:
- iii) Formulation of guide – lines regarding arrangements for the residence and welfare of students in constitution with appropriate students organizations.
- iv) Formulation of guide – lines regarding discipline of the students.
- v) Formulation of policies for recommending names of teachers for participation in seminars and conference and financial assistance to teachers.

  
**Co Ordinator**



  
**Principal**  
**PRINCIPAL**  
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# Ganesh College of Engineering

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Email: principal@ganeshenggcollege.org

## CIRCULAR

DATE: 12.02.2018

### STAFF COUNSELLING MEETING

It is proposed to conduct the meeting for current academic year 2017-2018 (Even semester) on 12.02.2018 at 2.00 pm in seminar Hall. The committee members are requested to attend the meeting.

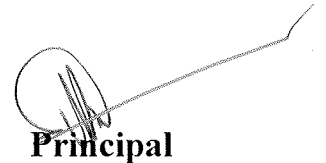
#### Agenda

➤ Committees appointed by the board

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. MR. S.SIVAKUMAR
5. MR. M.RAMKUMAR
6. MR. A.GOWRISHANKAR
7. MRS T.PRIYA

KE.A.P.  
Co - Ordinator



  
Principal

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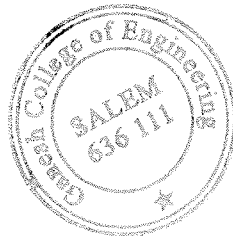
Name of the Committee : Staff counselling Meeting  
Academic Year : 2017-2018  
Meeting No : 3  
Date & Time : 12.02.2018 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. MR. S.SIVAKUMAR
5. MR. M.RAMKUMAR
6. MR. A.GOWRISHANKAR
7. MRS T.PRIYA



List of committee members participated:

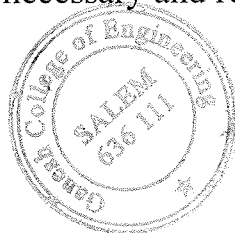
S.No	Name	signature
1.	DR.KE.A.PALANIAPPAN	KE.A.P.
2.	DR. K.ARUMUGAM	DR. K. A.
3.	DR.V.VENUGOPAL	V.V.
4.	MR. S.SIVAKUMAR	S.S.
5.	MR. M.RAMKUMAR	M.R.
6.	MS. A.GOWRISHANKAR	A.G.
7.	MRS T.PRIYA	T. Priya

1. The staff counselling operates through committees appointed by the Board, ordinarily

- (i) No one may be a member of more than two committees at the same time:
- (ii) No one may serve as a committee member for more than two consecutive Terms.

2. The Principal has the right to be present and to speak at any meeting of any committee

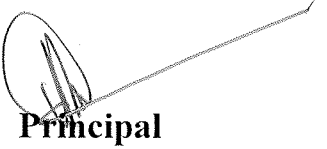
- (i) Each committee shall have a coordinator appointed by the staff counselling that shall convene committee meetings, and the minutes of the meetings shall council, who shall convene committee meetings, and the minutes of the meetings shall be prepared and maintained by this person.
- (ii) The decisions of the committee are communicated to the next meeting of the staff counselling for approval, if necessary.
- (iii) The principal shall obey with all decisions of the staff counselling If in the opinion of the principal, any emergency situation requires immediate
- (iv) Action as it deems necessary and report it to the next staff meeting for confirm.



3. Roles involved in conducting staff counselling meetings in accordance with the regulations promulgated on this subject.



KE.A   
Co-ordinator

  
Principal

PRINCIPAL  
Ganesh College of Engineering,  
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SALEM-636 111.







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## CIRCULAR

DATE: 13.07.2018

### STAFF COUNSELLING MEETING

It is proposed to conduct the meeting for current academic year 2018-2019 (odd semester) on 13.07.2018 at 2.00 pm in seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- Discussion about the preparation of IQAC for the session 2018-19 on (13.07.2018)

*KEA.P*  
Co-Ordinator


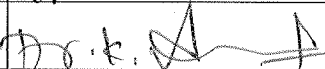
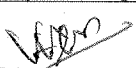


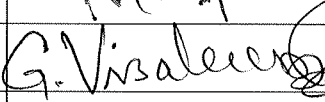



*[Signature]*  
Principal

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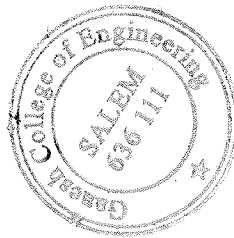
List of committee members participated

S.No	Name	signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	MR. S.SIVAKUMAR	
5.	MR. M.RAMKUMAR	
6.	MRS.G.VISALAKSHI	
7.	MS M. SUGANYA	


1. The subject of academic performance, activities, research and development, infrastructure, testing and result analysis for the academic year 2018-19 was discussed by the IQAC Chairperson. And a departmental evaluation was conducted.

2. Faculty members were given the task of preparing the IQAC which they successfully submitted on (23.07.2018)

3. Faculty members were also given the responsibility of keeping college records up to date and submitting data relating to numerous issues in both hardcopy and electronic form until (23.07.2018)



  
Co-ordinator

  
**Principal**  
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Name of the Committee : Staff counselling Meeting  
Academic Year : 2018-2019  
Meeting No : 1  
Date & Time : 13.07.2018 & 2.00 pm  
Venue : Seminar Hall

## MINUTES OF THE MEETING

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. MR. S.SIVAKUMAR
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MS M. SUGANYA





# Ganesh College of Engineering

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## CIRCULAR

DATE: 22.10.2018

### STAFF COUNSELLING MEETING

It is proposed to conduct the meeting for current academic year 2018-2019 (odd semester) on 22.10.2018 at 2.00 pm in seminar hall. The committee members are requested to attend the meeting.

#### Agenda

- Rules and regulations promulgated
- Organizing extracurricular activities



*KED*  
Co-ordinator

*[Signature]*  
Principal

PRINCIPAL

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Name of the Committee : Staff Counselling Meeting  
Academic Year : 2018-2019  
Meeting No : 2  
Date & Time : 22.10.2018 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

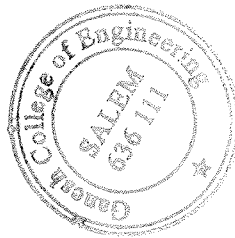
1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. MR. S.SIVAKUMAR
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MS M. SUGANYA



List of committee members participated

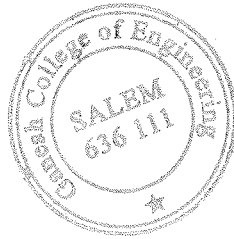
S.No	Name	signature
1.	DR.KE.A.PALANIAPPAN	K.E.A.P.
2.	DR. K.ARUMUGAM	Dr. K. Arumugam
3.	DR.V.VENUGOPAL	V.V.
4.	MR. S.SIVAKUMAR	S. Sivakumar
5.	MR. M.RAMKUMAR	M.R.
6.	MRS.G.VISALAKSHI	G. Visalakshi
7.	MS M. SUGANYA	Ms. Suganya

1. The staff counselling operates through committees appointed by the Board.  
Ordinary
  - (i) No one may be a member of more than two committees at the same time.
  - (ii) No one may serve as a committee member for more than two consecutive terms.
2. The principal has the right to be present and to speak at any meeting of any committee.
  - (i) Each committee shall have a coordinator appointed by the Staff Counselling. Who shall convene committee meetings, and the minutes of the meetings shall be prepared and maintained by this person.
  - (ii) The decisions of the Committee are communicated to the next meeting of the staff counselling for approval. If necessary.
  - (iii) The principal shall obey with all decisions of the staff counselling. If, in the opinion of the Principal, any emergency situation requires immediate action. The principal must take such action as it deems necessary and report it to the next staff meeting for confirmation.






3. Roles involved in conducting Staff counselling meetings in accordance with the Regulations promulgated on this subject.



KE.A.R.  
Co-Ordinator

  
**Principal**  
**PRINCIPAL**  
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## **CIRCULAR**

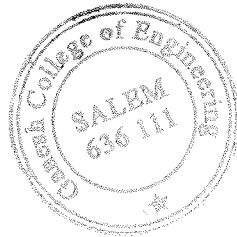
**DATE: 11.02.2019**

### **STAFF COUNSELLING MEETING**

It is proposed to conduct the meeting for current academic year 2017-2018 (Even semester) on 11.02.2019 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- Time table
- Organizing extracurricular activities



*KE. A. P.*  
Co-Ordinator

*[Signature]*  
**Principal**  
**PRINCIPAL**  
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# Ganesh College of Engineering

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Phone: 0427-2211212

Email: principal@ganeshenggcollege.org

Name of the Committee : Staff Counselling Meeting  
Academic Year : 2018-2019  
Meeting No : 3  
Date & Time : 11.02.2019 & 2.00 pm  
Venue : Seminar Hall

## MINUTES OF THE MEETING



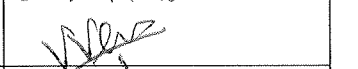


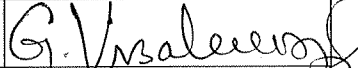

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. MR. S.SIVAKUMAR
5. MR. M.RAMKUMAR
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7. MS M. SUGANYA

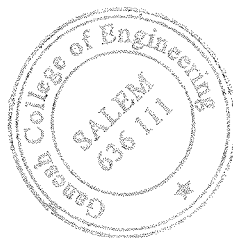



List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	MR. S.SIVAKUMAR	
5.	MR. M.RAMKUMAR	
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1. The staff counselling shall decide on the following issues, subject to the provisions of the Act, the statutes, and the University's ordinance.
  - (i) Preparation of College Time – table
  - (ii) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
  - (iii) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
  - (iv) In consultation with the department in charge, establish guidelines for obtaining library books and laboratory equipment, organizing admission of student.
2. Subject to the provisions of the Act, the statutes and the Ordinances of the University, the staff counselling shall make recommendations in respect of the following matters:
  - (v) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments.
  - (vi) Formulation of admission policy within the framework of the policy laid down by the University.

  
Co-Ordinator



  
**Principal**  
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# Ganesh College of Engineering

Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.

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## CIRCULAR

DATE: 10.07.2019

### STAFF COUNSELLING MEETING

It is proposed to conduct the meeting for current academic year 2019-2020 (odd semester) on 10.07.2019 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- University statutes and ordinances
- appoints the secretary



Co-ordinator

Principal

PRINCIPAL

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Name of the Committee : Staff Counselling Meeting  
Academic Year : 2019-2020  
Meeting No : 1  
Date & Time : 10.07.2019 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**

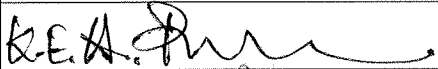



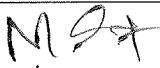
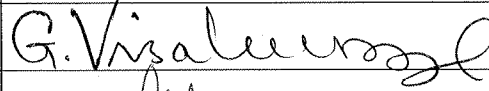

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3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MS E. NANDHINI



List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	DR.M.SELVAM	
5.	MR. M.RAMKUMAR	
6.	MRS.G.VISALAKSHI	
7.	MS E. NANDHINI	

The minutes of the meeting are as follows:

1. The Staff Counselling will be made up every member of the teaching staff, the librarian, and the director of physical education.
2. Subject to the guidelines of the Act, the statutes, and the University's Ordinances, the Principal will serve as Principal-in -counselling for decisions that the Staff Counselling is required to make.
3. The principal will serve as an official the staff Counselling head.
4. The counselling appoints the Secretary, who holds office for one year, No one may hold the position of Secretary for more than two successive terms: but, the secretary may run for reelection a second time



**Co-ordinator**



**Principal**  
**PRINCIPAL**

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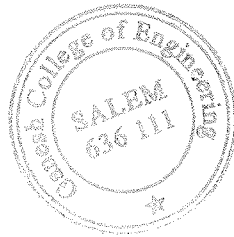
DATE: 21.10.2019

### STAFF COUNSELLING MEETING

It is proposed to conduct the meeting for current academic year 2019-2020 (odd semester) on 21.10.2019 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- Time table
- Organizing extracurricular activities



  
Co-ordinator

  
Principal

PRINCIPAL  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.





**Ganesh College of Engineering**  
Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.  
Phone: 0427-2211212  
Email: principal@ganeshenggcollege.org

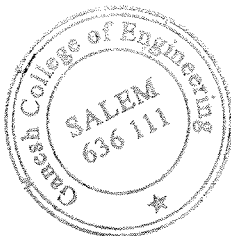
Name of the Committee : Staff Counselling Meeting  
Academic Year : 2019-2020  
Meeting No : 2  
Date & Time : 21.10.2019 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

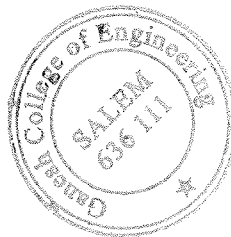
1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MS E. NANDHINI



List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	K.E.A. Palaniappan
2.	DR. K.ARUMUGAM	Dr. K. Arumugam
3.	DR.V.VENUGOPAL	V. Venugopal
4.	DR.M.SELVAM	M. Selvam
5.	MR. M.RAMKUMAR	M. Ramkumar
6.	MRS.G.VISALAKSHI	G. Visalakshi
7.	MS E. NANDHINI	E. Nandhini

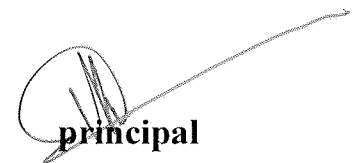
1. The staff counselling shall decide on the following issues, subject to the provisions of the Act, the statutes, and the University's Ordinance.
  - (i) Preparation of College Time – table
  - (ii) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
  - (iii) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
  - (iv) In consultation with the department in charge, establish guidelines for obtaining library books and laboratory equipment. Organizing admission of student.
  
2. Subject to the provisions of the Act, the statutes and the ordinances of the University, the Staff counselling shall make recommendations ordinances of the University, the staff counselling shall make recommendations in respect of the following matters.
  - (i) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments:



- (ii) Formulation of admission policy within the framework of the policy laid down by the University.
- (iii) Formulation of guide – lines regarding arrangements for the residence and welfare of students in consultation with appropriate students organizations.
- (iv) Formulation of guide-lines regarding discipline of the students.
- (v) Formulation of policies for recommending names of teachers for participation in seminars and conferences and financial assistance to teachers

  
**Co-ordinator**



  
**principal**  
**PRINCIPAL**  
Ganesh College of Engineering  
Attur Main Road, Mettupatti,  
SALEM-636 111.







# Ganesh College of Engineering

Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.

Phone: 0427-2211212

Email: principal@ganeshenggcollege.org

## CIRCULAR

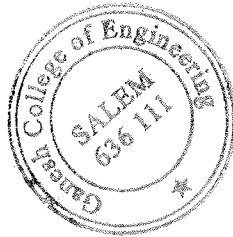
DATE: 11.02.2020

### STAFF COUNSELLING MEETING

It is proposed to conduct the meeting for current academic year 2019-2020 (Even semester) on 11.02.2020 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- Time table
- Organizing extracurricular activities



**Co- Ordinator**

**Principal**

**PRINCIPAL**  
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Attur Main Road, Mettupatti,  
SALEM-636 111.





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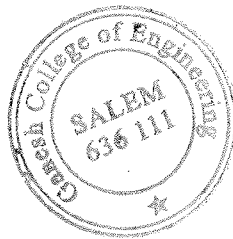
Name of the Committee : Staff Counselling Meeting  
Academic Year : 2019-2020  
Meeting No : 3  
Date & Time : 11.02.2020 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MS E. NANDHINI

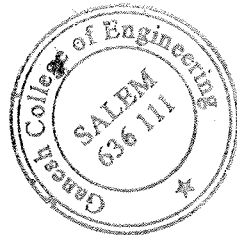



List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	K.E.A. Palaniappan
2.	DR. K.ARUMUGAM	Dr. K. Arumugam
3.	DR.V.VENUGOPAL	V. Venugopal
4.	DR.M.SELVAM	M. Selvam
5.	MR. M.RAMKUMAR	M. Ramkumar
6.	MRS.G.VISALAKSHI	G. Visalakshi
7.	MS E. NANDHINI	E. Nandhini

3. The staff counselling shall decide on the following issues, subject to the provisions of the Act, the statutes, and the University's ordinance.
- (vii) Preparation of College Time – table
  - (viii) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
  - (ix) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
  - (x) In consultation with the department in charge, establish guidelines for obtaining library books and laboratory equipment, organizing admission of student.
4. Subject to the provisions of the Act, the statutes and the Ordinances of the University, the staff counselling shall make recommendations in respect of the following matters:
- (xi) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments.
  - (xii) Formulation of admission policy within the framework of the policy laid down by the University.

  
Co- Ordinator



  
Principal  
PRINCIPAL  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.



**Ganesh College of Engineering**  
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Phone: 0427-2211212  
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## **CIRCULAR**

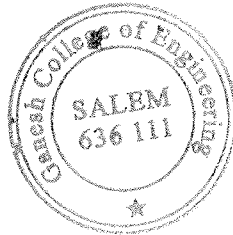
**DATE: 08.07.2020**

### **STAFF COUNSELLING MEETING**

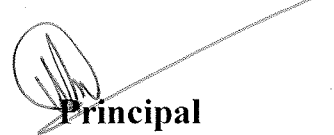
It is proposed to conduct the meeting for current academic year 2020-2021 (odd semester) on 08.07.2020 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### **Agenda**

- University statutes and ordinances
- appoints the secretary



  
**Co-ordinator**

  
**Principal**  
**PRINCIPAL**  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.





# Ganesh College of Engineering

Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.

Phone: 0427-2211212

Email: [principal@ganeshenggcollege.org](mailto:principal@ganeshenggcollege.org)

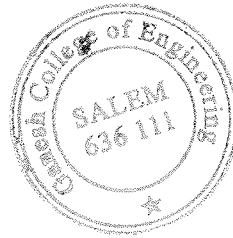
Name of the Committee : Staff Counselling Meeting  
Academic Year : 2020-2021  
Meeting No : 1  
Date & Time : 08.07.2020 & 2.00 pm  
Venue : Seminar Hall

## MINUTES OF THE MEETING

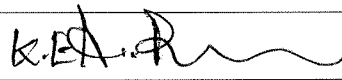




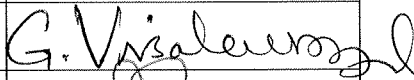

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MS R.KARTHIKEYAN



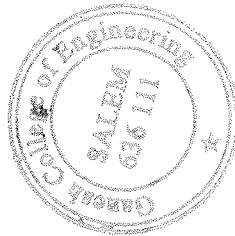
List of committee members participated:


S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	DR.M.SELVAM	
5.	MR. M.RAMKUMAR	
6.	MRS.G.VISALAKSHI	
7.	MR.R.KARTHIKEYAN	

The minutes of the meeting are as follows:

5. The Staff Counselling will be made up every member of the teaching staff, the librarian, and the director of physical education.
6. Subject to the guidelines of the Act, the statutes, and the University's Ordinances, the Principal will serve as Principal-in -counselling for decisions that the Staff Counselling is required to make.
7. The principal will serve as an official the staff Counselling head.
8. The counselling appoints the Secretary, who holds office for one year, No one may hold the position of Secretary for more than two successive terms: but, the secretary may run for reelection a second time

  
Co-ordinator



  
**Principal**  
PRINCIPAL  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.





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Phone: 0427-2211212  
Email: principal@ganeshenggcollege.org

## **CIRCULAR**

**DATE: 21.10.2020**

### **STAFF COUNSELLING MEETING**


It is proposed to conduct the meeting for current academic year 2020-2021 (odd semester) on 21.10.2020 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- Time table
- Organizing extracurricular activities



  
**Co-ordinator**

  
**Principal**

**PRINCIPAL**  
Ganesh College of Engineering,  
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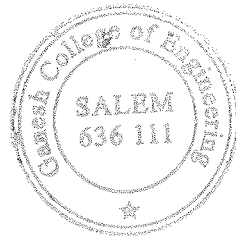
Name of the Committee : Staff Counselling Meeting  
Academic Year : 2020-2021  
Meeting No : 2  
Date & Time : 21.10.2020 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MR. R.KARTHIKEYAN



List of committee members participated:

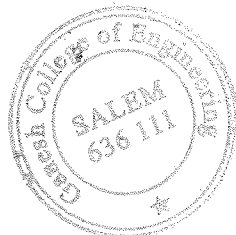
S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	KE.A.P.
2.	DR. K.ARUMUGAM	Dr. K. Arumugam
3.	DR.V.VENUGOPAL	V. Venugopal
4.	DR.M.SELVAM	M. Selvam
5.	MR. M.RAMKUMAR	M. Ramkumar
6.	MRS.G.VISALAKSHI	G. Visalakshi
7.	MR.R.KARTHIKEYAN	R. Karthikeyan

3. The staffcounselling shall decide on the following issues, subject to the provisions of the Act, the statutes, and the University's Ordinance.

- (v) Preparation of College Time – table
- (vi) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
- (vii) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
- (viii) In consultation with the department in charge, establish guidelines for obtaining library books and laboratory equipment. Organizing admission of student.

4. Subject to the provisions of the Act, the statutes and the ordinances of the University, the Staff counselling shall make recommendations ordinances of the University, the staff counselling shall make recommendations in respect of the following matters.


- (vi) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments:



- (vii) Formulation of admission policy within the framework of the policy laid down by the University.
- (viii) Formulation of guide – lines regarding arrangements for the residence and welfare of students in consultation with appropriate students organizations.
- (ix) Formulation of guide-lines regarding discipline of the students.
- (x) Formulation of policies for recommending names of teachers for participation in seminars and conferences and financial assistance to teachers



  
**Co-ordinator**

  
**Principal**  
**PRINCIPAL**  
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SALEM-636 111.





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Phone: 0427-2211212  
Email: principal@ganeshenggcollege.org

## **CIRCULAR**

**DATE: 11.02.2021**

### **STAFF COUNSELLING MEETING**

It is proposed to conduct the meeting for current academic year 2020-2021 (Even semester) on 11.02.2021 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### **Agenda**

- Time table
- Organizing extracurricular activities



**Co- Ordinator**

**Principal**  
**PRINCIPAL**

Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.







# Ganesh College of Engineering

Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.

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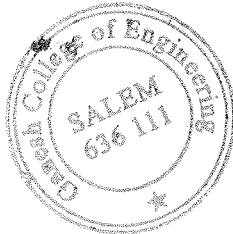
Name of the Committee : Staff Counselling Meeting  
Academic Year : 2020-2021  
Meeting No : 3  
Date & Time : 11.02.2021 & 2.00 pm  
Venue : Seminar Hall

## MINUTES OF THE MEETING






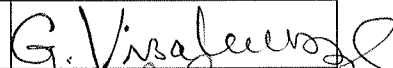
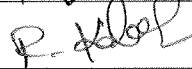
The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MR. M.RAMKUMAR
6. MRS.G.VISALAKSHI
7. MR. R.KARTHIKEYAN

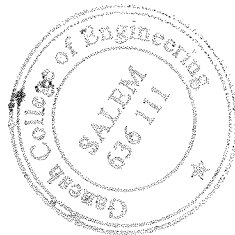


List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	DR.M.SELVAM	
5.	MR. M.RAMKUMAR	
6.	MRS.G.VISALAKSHI	
7.	MR.R.KARTHIKEYAN	

5. The staff counselling shall decide on the following issues, subject to the provisions of the Act, the statutes, and the University's ordinance.
- (xiii) Preparation of College Time – table
  - (xiv) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
  - (xv) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
  - (xvi) In consultation with the department in charge, establish guidelines for obtaining library books and laboratory equipment, organizing admission of student.
6. Subject to the provisions of the Act, the statutes and the Ordinances of the University, the staff counselling shall make recommendations in respect of the following matters:
- (xvii) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments.
  - (xviii) Formulation of admission policy within the framework of the policy laid down by the University.

  
**Co- Ordinator**



  
**Principal**

**PRINCIPAL**  
Ganesh College of Engineering,  
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SALEM-636 111,



**Ganesh College of Engineering**  
Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.  
Phone: 0427-2211212  
Email: principal@ganeshenggcollege.org

## **CIRCULAR**

**DATE: 08.07.2021**


### **STAFF COUNSELLING MEETING**


It is proposed to conduct the meeting for current academic year 2021-2022 (odd semester) on 08.07.2019 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### Agenda

- University statutes and ordinances
- appoints the secretary



  
**Co-ordinator**

  
**Principal**

**PRINCIPAL**  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.





**Ganesh College of Engineering**  
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Phone: 0427-2211212  
Email: principal@ganeshenggcollege.org

Name of the Committee : Staff Counselling Meeting  
Academic Year : 2021-2022  
Meeting No : 1  
Date & Time : 08.07.2021 & 2.00 pm  
Venue : Seminar Hall

### **MINUTES OF THE MEETING**

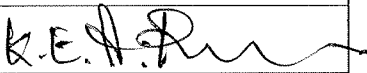




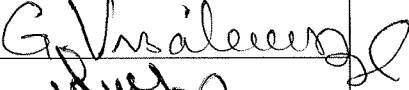
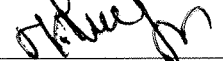
The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MS. S.TAMILARASI
6. MRS.G.VISALAKSHI
7. MR. M.KARTHIKEYAN



List of committee members participated:


S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	DR.M.SELVAM	
5.	MS. S.TAMILARASI	
6.	MRS.G.VISALAKSHI	
7.	MR.M.KARTHIKEYAN	

The minutes of the meeting are as follows:

9. The Staff Counselling will be made up every member of the teaching staff, the librarian, and the director of physical education.
10. Subject to the guidelines of the Act, the statutes, and the University's Ordinances, the Principal will serve as Principal-in -counselling for decisions that the Staff Counselling is required to make.
11. The principal will serve as an official the staff Counselling head.
12. The counselling appoints the Secretary, who holds office for one year, No one may hold the position of Secretary for more than two successive terms: but, the secretary may run for reelection a second time

  
**Co-ordinator**



  
**Principal**  
**PRINCIPAL**  
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## **CIRCULAR**

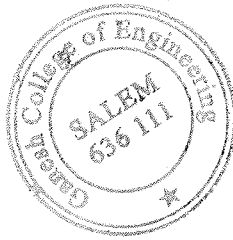
**DATE: 25.10.2021**

### **STAFF COUNSELLING MEETING**


It is proposed to conduct the meeting for current academic year 2021-2022 (odd semester) on 25.10.2021 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### **Agenda**

- Time table
- Organizing extracurricular activities



  
**Co-ordinator**

  
**Principal**  
**PRINCIPAL**  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.







**Ganesh College of Engineering**  
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Email: principal@ganeshenggcollege.org

Name of the Committee : Staff Counselling Meeting  
Academic Year : 2021-2022  
Meeting No : 2  
Date & Time : 25.10.2021 & 2.00 pm  
Venue : Seminar Hall

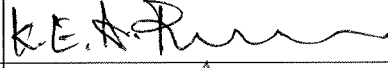




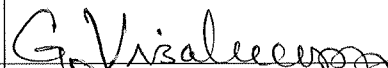

### **MINUTES OF THE MEETING**

The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

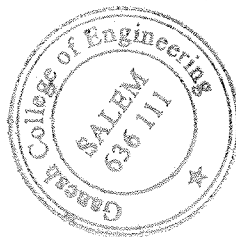
The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MS. S.TAMILARASI
6. MRS.G.VISALAKSHI
7. MR. M.KARTHIKEYAN

List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	DR.M.SELVAM	
5.	MS. S.TAMILARASI	
6.	MRS.G.VISALAKSHI	
7.	MR.M.KARTHIKEYAN	


5. The staff counselling shall decide on the following issues, subject to the provisions of the Act, the statutes, and the University's Ordinance.
- (ix) Preparation of College Time – table
  - (x) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
  - (xi) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
  - (xii) In consultation with the department in charge, establish guidelines for obtaining library books and laboratory equipment. Organizing admission of student.
6. Subject to the provisions of the Act, the statutes and the ordinances of the University, the Staff counselling shall make recommendations ordinances of the University, the staff counselling shall make recommendations in respect of the following matters.
- (xi) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments:
  - (xii) Formulation of admission policy within the framework of the policy laid down by the University.



- (xiii) Formulation of guide – lines regarding arrangements for the residence and welfare of students in consultation with appropriate students organizations.
- (xiv) Formulation of guide-lines regarding discipline of the students.
- (xv) Formulation of policies for recommending names of teachers for participation in seminars and conferences and financial assistance to teachers

  
**Co-ordinator**



  
**Principal**  
**PRINCIPAL**  
Ganesh College of Engineering  
Attur Main Road, Mettupatti,  
SALEM-636 111.





**Ganesh College of Engineering**  
Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.  
Phone: 0427-2211212  
Email: principal@ganeshenggcollege.org

## **CIRCULAR**

**DATE: 11.02.2022**

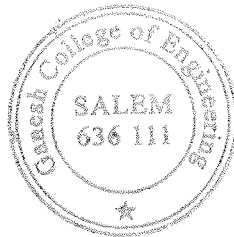
### **STAFF COUNSELLING MEETING**

It is proposed to conduct the meeting for current academic year 2021-2022 (odd semester) on 11.02.2022 at 2.00 pm in Seminar Hall. The committee members are requested to attend the meeting.

#### **Agenda**

- Time table
- Organizing extracurricular activities

**Co- Ordinator**



**Principal**

**PRINCIPAL**  
Ganesh College of Engineering,  
Attur Main Road, Mettupatti,  
SALEM-636 111.





# Ganesh College of Engineering

Attur Main Road, Mettupatti, Salem, Tamil Nadu 636111.

Phone: 0427-2211212

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Name of the Committee : Staff Counselling Meeting  
Academic Year : 2021-2022  
Meeting No : 3  
Date & Time : 11.02.2022 & 2.00 pm  
Venue : Seminar Hall

## MINUTES OF THE MEETING


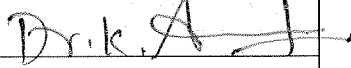

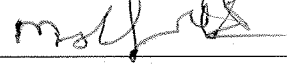
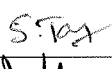
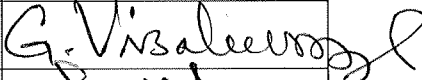
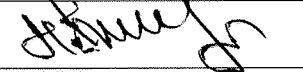
The staff counselling meeting was held on the day of the workshop, in the afternoon with staff name in the chair.

The following members were present:

1. DR.KE.A.PALANIAPPAN
2. DR. K.ARUMUGAM
3. DR.V.VENUGOPAL
4. DR.M.SELVAM
5. MS. S.TAMILARASI
6. MRS.G.VISALAKSHI
7. MR. M.KARTHIKEYAN

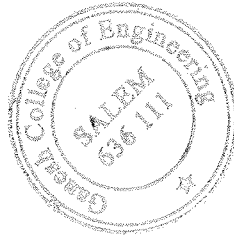


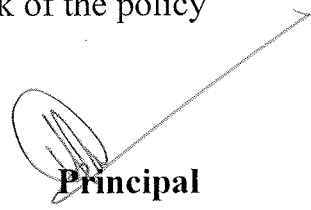
List of committee members participated:

S.No	Name	Signature
1.	DR.KE.A.PALANIAPPAN	
2.	DR. K.ARUMUGAM	
3.	DR.V.VENUGOPAL	
4.	DR.M.SELVAM	
5.	MS. S.TAMILARASI	
6.	MRS.G.VISALAKSHI	
7.	MR.M.KARTHIKEYAN	

7. The staff counselling shall decide on the following issues, subject to the provisions of the Act, the statutes, and the University's ordinance.
- (xix) Preparation of College Time – table
  - (xx) Allocation of Extra-curricular work of teachers not involving payment of remuneration.
  - (xxi) Organizing extracurricular activities such as student cultural activities, sports, games, national service plans, other community service programs, and academic societies.
  - (xxii) In consultation with the department in charge, establish guidelines for obtaining library books and laboratory equipment, organizing admission of student.
8. Subject to the provisions of the Act, the statutes and the Ordinances of the University, the staff counselling shall make recommendations in respect of the following matters:
- (xxiii) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments.
  - (xxiv) Formulation of admission policy within the framework of the policy laid down by the University.

  
Co- Ordinator



  
Principal  
PRINCIPAL  
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